

OFFICE OF THE DEAN

Government Medical College, Shahdol-484001, (M.P)

Pharmacovigilance Committee

w.e.f. / / 2018

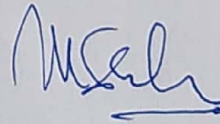
Dr. Milind Shiralkar, Dean	Chairperson
Dr. Farhan Ahmad Khan, Associate Professor & HoD, Pharmacology	Member Secretary
Dr. Rajesh Tembhurnikar, Professor & HoD, Orthopaedics	Member
Dr. Rupesh Gupta, Assistant Professor, Medicine	Member
Dr. Nishant Prabhakar, Assistant Professor, Paediatrics	Member
Dr. Avtar Jaisinghania, Assistant Professor, Dept. of Skin & VD	Member
Dr. Neha Jain, Assistant Professor, Obs/Gynae	Member
Dr. Pratibha Singh Bhaghel, Tutor, Pharmacology	Member

**SCOPE OF WORK**

Monitor and analyze sentinel events, accidents, and formulate adverse drugs policy to prevent, report, and analyze the adverse events within the hospital through a robust ADR reporting system. Deal with external bodies and individuals for complaints on patient management and risk management policies to reduce actual/potential patient risk.

**General guidelines for committee functioning:**

- Committees shall meet regularly and shall determine the next date of meeting at every meeting
- Agenda of the meeting (as per their scope) shall be determined beforehand and shall be communicated to all members of the committee
- Committees shall discuss, analyze, take a unanimous decision and communicate the decision for implementation to appropriate department /personnel
- Chairperson and convener of the committee shall bear the responsibility of committee functioning
- Each committee shall determine the protocols of committee functioning and all committee members shall abide by it. A copy of committee protocols shall be kept in committee file
- If a detailed analysis of specific agenda under consideration is carried out a record of same shall be maintained separately and filed in committee file
- It is advisable that a specific member of the committee shall be given the responsibility of maintaining all the records of committee functioning and communicate it to concerned personnel in the organization.
- Committees shall monitor the implementation of decision taken through physical monitoring/assessments/ review etc.
- Hospital and staff are obliged to follow the instructions
- Committee shall review their functioning at appropriate intervals, as decided by chairman, to assess their functioning



Dr. Milind Shiralkar  
Dean  
विक्रम महाविद्यालय शहडोल (म.प्र.)

**Copy to**

1. Concerned Faculty Members
2. File